

FAIR BOARD REGULAR MEETING
March 7th 2019
Lane Events Center, Meeting Room #4, 7:30 am

| | | | | |
|---------|---------|---------|---------|--------|
| Thwing | Harris | Deedon | Speer | Vacant |
| Present | Present | Present | Present | |
| | | | | |

Others Present:

Corey Buller – Division Manager/Fair Manager, Lane Events Center

Rachel Bivens – Marketing Manager/Assistant Fair Manager, Lane Events Center

Lane County Commissioner – Pat Farr

Cindy Dieckhoff – Office Assistant, Lane Events Center

1. ITEMS FROM THE COMMUNITY:

None.

2. ANNOUNCEMENTS:

- 1) Gary Knapp, LEC Operations Supervisor has retired. The new Operations Supervisor, Philip Highwood will start March 18th
- 2) Discussion surrounding parking at the Fair and the Lane County Mounted Sheriff's Posse. A local pony club has expressed interested in partnering with the Posse or taking over if that agreement should change. Further discussion surrounding issues from the past and potential changes for this year.

ACTIONS/DIRECTION:

Staff will keep Fair Board informed of discussions with the Posse moving forward and bring the draft contract for review/discussion.

3. APPROVAL OF MINUTES: January 3, 2019

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|----------------------------|-------------|--|
| MOTION: Jack Harris | | COMMENTS: Jack Harris moved to approve January 3, 2019 minutes as written. René Speer seconds. No discussion. Randy Thwing abstained. All in favor. |
| SECOND: René Speer | | |
| VOTE | | |
| Name | Vote | |
| Randy Thwing | Abstained. | |
| Jack Harris | Yes | |
| Brett Deedon | Yes | |
| René Speer | Yes | |
| Vacant | | |

4. RECOMMENDATION FOR VACANT FAIR BOARD POSITTON:

Two applications for vacant fair board position have been received. Richard Cunningham and Sid Voorhees. The board would like the applicants to attend April 4th meeting in order to interview each of them.

ACTIONS/DIRECTION:

Staff will reach out to the applicants to invite them to the next meeting.

MOTION: Carry this item forward to the April Agenda item in order to meet with each of the applicants.

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|-----------------------------|-------------|---|
| MOTION: Brett Deedon | | COMMENTS: Brett Deedon motioned. Jack Harris seconds. No discussion. All in favor. |
| SECOND: Jack Harris | | |
| VOTE | | |
| Name | Vote | |
| Randy Thwing | Yes | |
| Jack Harris | Yes | |
| Brett Deedon | Yes | |
| René Speer | Yes | |
| Vacant | | |

5. BUDGET REVIEW

Discussion surrounding the 2019 Fair budget including anticipated changes to Fair revenues and expenses. Further discussion surrounding Fair staffing and how that is accounted for.

ACTIONS/DIRECTION:

Staff will take the budget through the County Process and keep the Board informed of any changes or issues that arise.

MOTION: To approve sending the Fair budget on through the County budget process as presented.

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|-----------------------------|-------------|---|
| MOTION: Randy Thwing | | COMMENTS Randy Thwing Motions. Brett Deedon seconds. No discussion. All in favor. |
| SECOND: Brett Deedon | | |
| VOTE | | |
| Name | Vote | |
| Randy Thwing | Yes | |
| Jack Harris | Yes | |
| Brett Deedon | Yes | |
| René Speer | Yes | |
| Vacant | | |

6. FAIR UPDATED:

GATE TICKETING:

After an RFQ process, Afton Ticketing was selected for 2019-2021. Services provided are online sales, admissions, season passes, and concert tickets. Discussion surrounding the new features that Afton Ticketing provides that we have not had access to previously. Discussion surrounding the selection process and changes this new contract will allow us to implement such as electronic gate ticketing.

ENTERTAINMENT UPDATE:

- The Main Stage line up is complete
- We will announce the lineup: Friday, April 5th
- Concert Ticket on-sale: Friday May 3rd

MISCELLANEOUS:

- The contract has concluded for Security. We will be going to RFP for 2019-2021 very soon.
- Decorators: We have concluded an RFQ for decorator/equipment provider for 2019-2021
 - a. Eyebeam has been selected as our inside decorator
 - b. Special Occasions has been selected as our outside decorator/equipment provider.

COMMERCIAL BOOTH

In an effort to accommodate interest community organizations that may be unable to manage a full-sized commercial vendor booth, we have added eight half size spaces throughout the main Commercial Vendor area as an option. At the end of the Fair, we will evaluate the success of these smaller, less expensive options.

4H and FFA

- The goats, sheep and swine are going to be relocated into the livestock building.
- Open show cattle have been relocated and will be housed underneath the Agricultural Pavilion in between the open show horses and the 4-H/FFA cattle.
- 4-H/FFA small animals will remain in Expo 6, same as last year.
- Discussion surrounding the ability of 4-H/FFA youth double dipping in 4-H/FFA and Open show with the same animal.

ACTIONS/DIRECTION

Policies will remain for 2019 and be reconsidered for 2020 after further research and observation this year.

MOTION: To create a subcommittee of Board members to observe and evaluate this leading up to the 2019 Fair and bring their findings and recommendations back to the Fair Board post 2019 Fair for consideration for 2020.

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| MOTION: Randy Thwing | | COMMENTS Randy Thwing motions. René Speer seconds. Discussion: Jack stated Fair Board does not regulate 4-H/FFA rules. Three in Favor, One Opposed. |
| SECOND: René Speer | | |
| VOTE | | |
| Name | Vote | |
| Randy Thwing | Yes | |
| Jack Harris | No | |
| Brett Deedon | Yes | |
| René Speer | Yes | |
| Vacant | | |

7. OTHER

- a) Reminder next Board meeting on April 4th will be held in Meeting Room 1 rather than the usual location due to an event utilizing that space.

- b) Discussion surrounding attendance issues of current Board members and the importance of communicating any projected absences to ensure a quorum will be present. Board members need to RSVP to Corey in advance by e-mail or text for attendance or absence.
- c) Pat Farr complimented the Fair staff on the good job and direction the Fair has been taken, the people in Lane County are undoubtedly getting a great benefit.

8. **MOTION TO ADJOURN:**

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|----------------------------|-------------|--|
| MOTION: Jack Harris | | COMMENTS: Jack Harris motioned to adjourn the meeting. René Speer seconds. No further discussion. All in favor. |
| SECOND: René Speer | | |
| VOTE | | |
| Name | Vote | |
| Randy Thwing | Yes | |
| Jack Harris | Yes | |
| Brett Deedon | Yes | |
| René Speer | Yes | |
| Vacant | | |

Meeting adjourned.

X _____
 Jack Harris, President

MINUTES ARE DRAFT AND SUBJECT TO CHANGE UNTIL APPROVED BY THE FAIR BOARD AT THE NEXT REGULAR SCHEDULED MEETING.