



LANE COUNTY FAIR: JULY 24 to 28, 2019

COMMERCIAL VENDOR APPLICATION

DEADLINE TO APPLY IS JULY 10, 2019

Please return this form with payment (**see PAGE 2 of this application**). Space will be assigned on a **FIRST PAID** basis. Space is **NOT** held without payment. Your payment will not be processed until you are officially accepted and your space is confirmed.

INSURANCE IS REQUIRED OF ALL VENDORS.

PLEASE CHOOSE FROM THE FOLLOWING:

_____ **Inside Space**
_____ **Outside Space**

If you are flexible with your space preference, please indicate your 1st and 2nd choices.

Booth Name: _____

Organization *as appears on insurance:* _____

Primary Contact Name: _____ **Phone:** _____

Alternate Contact Name: _____ **Phone:** _____

Primary Contact Email: _____

Address: _____

City: _____ **State:** _____ **Zip:** _____

Merchandise/Services (You may attach a separate list).

You will not be able to sell items if they are not listed. *This list may be used in Fair Publications.*

Please mail (796 W. 13th Avenue, Eugene, OR 97402), email (lauriene@laneeventcenter.org), or fax (541-682-3614) your application with full payment and we will contact you to confirm receipt.

For questions, please call our Commercial Vendor Coordinator, Lauriene Madrigal, at 541-682-7319.

Please use this space to **detail your space preferences**. You will be contacted after your application is received to discuss location options.

COMMERCIAL VENDOR BOOTH RATES

Inside Corner Booth	10'x10'	\$800 Each	X	_____ # of Inside Corner Spaces = _____
Inside Line Booth	10'x10'	\$600 Each	X	_____ # of Inside Line Spaces = _____
Outside Corner Booth	10'x10'	\$800 Each	X	_____ # of Outside Corner Spaces = _____
Outside Line Booth	10'x10'	\$600 Each	X	_____ # of Outside Line Spaces = _____

Booth Total: _____

FULL PAYMENT IS REQUIRED WITH YOUR APPLICATION FOR IT TO BE PROCESSED.

Please indicate below how you are submitting payment.

_____ Cash, Check, or Money Order	(Checks made out to Lane County Fair)
_____ Credit/Debit Card	Lane County Fair accepts VISA, MASTERCARD, and DISCOVER CARD
	There is a 3% service fee attached to all card transactions
	If you choose this option, please call our office at (541) 682-4292 to make payment

Electrical Services

Each Commercial Vendor booth includes electrical service (1 plug/500w). If additional power is required, please describe. *Please note you will be billed for any additional power..*

Internal Use Only:
 DATE APP RCVD: _____
 PYMT RCVD: _____
 DATE: _____
 PYMT CLEARED: _____
 RCPT NUM: _____

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